



PO Box 685
LARKSPUR, CA 94977

549 MAGNOLIA AVENUE
LARKSPUR, CA 94939

TEL: 415.924.5111
FAX: 415.329.1732
WWW.LARKTHEATER.NET

VOLUNTEER OPPORTUNITIES

Usher/Ticket Taker: Tear tickets and greet patrons. (2 consecutive screenings)

- Stand at door beginning 35 minutes before and 10 minutes after posted showtime. (total of 45 minutes)
- Once film end credits begin, stand at the door and help pass out flyers.
- Stand at door beginning 35 minutes before and 10 minutes after the next film begins. (total of 45 minutes)

Bartender: Pour wine and beer for patrons (2 consecutive screenings)

- Stand in the bar beginning 35 minutes before and 10 minutes after posted showtime. (total of 45 minutes)
- Once film end credits begin, stand at the door and help pass out flyers.
- Stand in the bar beginning 35 minutes before and 10 minutes after the next film begins. (total of 45 minutes)

Volunteer positions for special events are also available and will be offered to volunteers according to seniority, skill level and availability.

VOLUNTEER POLICIES, PROCEDURES & EXPECTATIONS

- Please arrive on time for your volunteer shift.
- If you are unable to work your scheduled shift, please let us know at least 24 hours in advance.
- Please turn your cell phone off during your volunteer shift.
- Please wear neat, casual clothing and comfortable shoes (no short-shorts or low-cut tops). For certain events, you may have the option to dress for the particular occasion.

VOLUNTEER BENEFITS AND REWARDS

Complementary popcorn and beverage AND the satisfaction of helping the Lark Theater!

*The Lark Theater is a 501c3 non-profit organization.
Membership is tax deductible to the fullest extent allowable by law.*